

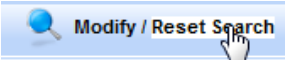
- For the June 2013 CASEMIS count, we need to ensure all student records that have been exited since July of 2012 have had their exit information entered correctly.

When manually changing a student from Active to Inactive on the MIS Summary page, just filling the 'Inactive Reason and Date' does not fully Exit the student. The Exit Date and Exit Reason must be verified as well. This must be done when the Exit is done by hand and not thru an Exit Summary done in the IEP Manager by the Case Manager.

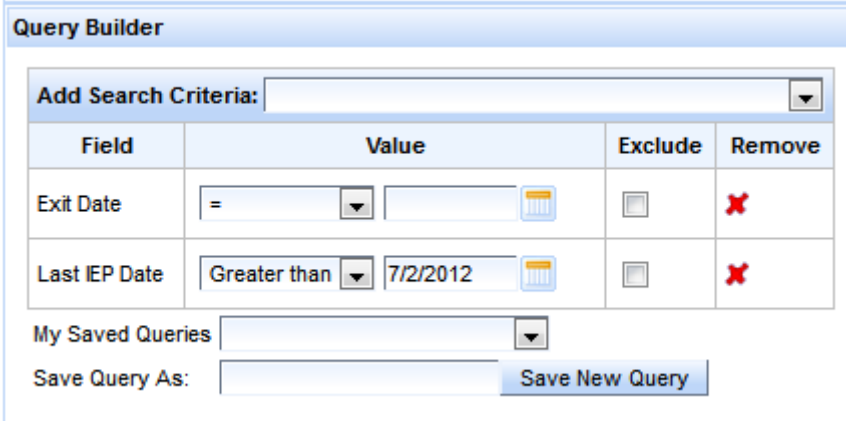
- Here is a way find all students who may be missing Exit information

Click Search: 

Or 'reset' your search if you are currently viewing the results of a search:







- 1) Change Status to be 'Inactive'
- 2) From Query Builder, Select: Exit Date and Last IEP date
- 3) Leave Exit date to be = to 'nothing' (indicating that it is blank)
- 4) Set Last IEP to be 'Greater than' 7/1/2012
- 5) Search to list.



Query Builder

Add Search Criteria:

Field	Value	Exclude	Remove
Exit Date	= <input type="text"/> 	<input type="checkbox"/>	
Last IEP Date	Greater than <input type="text"/> 7/2/2012 	<input type="checkbox"/>	

My Saved Queries

Save Query As: